



Cassia County Board of Commissioners

REGULAR MEETING NOTICE & AGENDA

Monday, September 15, 2025

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

Posted on: 9/12/2025 4:45 PM

To Join the Meeting Virtually, Click Below:

<https://us06web.zoom.us/j/89240315780?pwd=TXYqpW30w8PqkT4xSpcAv9fobbQCnJ.1>

**Attention virtual participants: be prepared, upon request, to identify yourself and the reason for your attendance. Please note that items for discussion not on the agenda cannot be immediately entertained and must go through proper procedures for the Board's consideration.*

9:00 AM

- 1) Call to order
- 2) Pledge of Allegiance and prayer
- 3) Roll call

NEW BUSINESS ACTION ITEMS

- 4) Calendar, meetings, committee reports, and correspondence
- 5) Approval of payables
- 6) Approval of minutes
- 7) Approval of Clerk's Office recommendations for junior college Certificate of Residency Applications
- 8) Personnel Matters: Including but not limited to Change of Status requests
- 9) Executive Sessions as needed pursuant to Idaho Code § 74-206 (1) (a) or (b) – to discuss personnel matters, (c) – to acquire an interest in real property not owned by a public agency, (d) – to consider records exempt from public disclosure, (f) – to communicate with legal counsel regarding pending/imminently-likely litigation, or (i) – to communicate with risk manager/insurer regarding pending/imminently-likely claim
- 10) Review and approve the joint contract with Charles S. Driscoll
- 11) Discuss RFP for an ambulance services agreement

TIME SPECIFIC ACTION ITEMS

- 12) 9:30 AM Designate Polling Places for the Nov 4, 2025 Consolidated Election per I.C. §34-302
- 13) 9:40 AM Review potential budget changes for the Misdemeanor and Juvenile Probation offices – Prewitt
- 14) 9:55 AM Executive Session pursuant to Idaho Code § 74-206 (1)(b) – to discuss personnel matters and (d) – to consider records exempt from public disclosure
- 15) 10:45 AM Review and sign the amended State of Idaho Contract with the Sheriff's Office for process services involving Child Support

UNFINISHED BUSINESS ACTION ITEMS

- 16) Review and approve file server replacement for Sheriff's Office – IT
- 17) Status of Sage Grouse Management plan & determination regarding Mary Darling information & request
- 18) Review and approve the lease agreement for the Public Defender's Office Space
- 19) Inspection of proposed Public Defender Office Space at 2271 Overland Avenue, Suite 6
- 20) Proposed County building discussion
 - a. Determination of architectural, engineering, construction management, and other related matters in advancing the building process
- 21) Adjourn

Next regular meeting of the BoCC is Monday, September 22, 2025

Times are approximate and are subject to change without notice

Any in need of special accommodations to facilitate attendance or participation in this noticed meeting, please contact The County Commissioner's Office at least two (2) business days prior to the date of this meeting.

Cassia County Courthouse • 1459 Overland Ave • Room 210 • Burley ID 83318 • Phone 208.878.7302